



Duncombe
School

An Independent Preparatory
School and Nursery

After School Club Monday 5th September 2016 to Thursday 15th December 2016 inc.

20th June 2016

Dear Parents

We are delighted to enclose a list of our After School Club Activities for the Autumn Term 2016. As ever, we have tried to keep the most popular clubs running as well as introducing some new ideas. Please be aware that if there are not enough children requesting a particular activity, the club will be cancelled.

I am also pleased to confirm that from the Autumn Term we will be extending our Wrap Around Care Provision until 6.30pm.

There will be no After School Club provision on the following dates:

- October Half Term, Friday 21st October to Friday 28th October 2016 inclusive

Bookings for After School Club can be made immediately by completing the attached Booking Form. This booking form is now available electronically in “Word” format so that you are able to complete it, save it to your computer and then either print it off and hand it into the School Office or email it back to us as an attachment using the email address shown below. Please only use this email address and not the general one for the School Office for returning these forms. If you are returning the form electronically please type your name into the Parent’s Signature box to confirm you accept the terms and conditions on the booking form.

wraparound@duncombe-school.co.uk

Please ensure you use one booking form per child. The closing date for all bookings is **noon on Monday 4th July 2016**. Please note that an administration charge may be levied for amended bookings.

Yours sincerely,

Mr Jeremy Phelan
Headmaster



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After School Club Programme Autumn Term 2016

Mondays

Activity	Times	Year Groups	Activity Description
Beginners Gym Club (10 week course)	4.00pm – 5.00pm	Ability Based	Led by Sports for Schools in the New Hall.
Lower School Craft Club	4.00pm – 5.00pm	Reception to Year 3	Led by Mrs Tramontano who will offer a variety of craft projects for children to complete.
Upper School Football Coaching	4.10pm – 5.10pm	Years 4 to 6	Mr Granville will coach football to children on the astro pitch, focusing on core skills.
Advanced Gym Club (10 week course)	5.00pm – 6.00pm	Ability Based	Led by Sports for Schools in the New Hall. Children taking part in this in years 4-6 will go to prep. beforehand.
Horse Riding (10 week course)	4.00pm – 5.00pm	Years 2 to 6	A maximum of 15 children will be taken by minibus to Hooks Cross Stables, Stevenage for a 1 hour lesson starting at 4.00pm. The lesson will comprise 30 minutes of riding and 30 minutes of stable management. Only pupils wearing shoes or boots with a small heel will be permitted to ride. Subject to a supplementary charge of £260.00 in addition to the daily charge shown below.
Prep.	4.00pm – 5.00pm	Years 4 to 6	

Tuesdays

Activity	Times	Year Groups	Activity Description
Lower School ICT Club	4.00pm – 5.00pm	Reception to Year 3	Led by Miss Theobald.
Lower School Tennis (10 week course)	3.45pm – 5.15pm	Years 1 and 2	A maximum of 15 children will leave School at 3.45pm for a one hour lesson with Legends Tennis, following the LTA Mini Tennis Scheme. Children will be taken each week by minibus and should return to School by 5.15pm Children must wear non-marking shoes, plimsolls are ideal, otherwise they are not allowed on the tennis courts. Subject to a supplementary charge of £57.00 in addition to the daily charge shown below.
Upper School Cookery Club (10 week course)	4.10pm – 5.10pm	Years 3 to 6	Thomas Franks, our in house catering company, will teach the children how to make a number of food items from basic bread recipes up to strudels and crepes. All ingredients will be provided.
Upper School Street Dance	4.10pm – 5.10pm	Years 3 to 6	Led by Miss Whinnett in the Music and Dance studio.
Upper School Rugby	4.00pm – 5.00pm	Years 3 to 6	Junior Sharks Rugby will be teaching both boys and girls fun games and activities aimed to develop core rugby skills and help build confidence both on and off the pitch.
Upper School Basketball	4.00pm – 5.00pm	Year 4 to 6	Russellhoops will teach basketball skills, drills and have games targeted at fun, fitness and teamwork.
Prep.	4.00pm – 5.00pm	Years 4 to 6	

Wednesdays

Activity	Times	Year Groups	Activity Description
Ballet	Times vary	Reception to Year 6	Led by Mrs McMeechan. Children who attend the later ballet classes will attend prep. beforehand.
Lower School Construction Club	4.00pm - 5.00pm	Reception to Year 3	Mrs Tramontano will take a maximum of 12 children to create and enjoy a variety of construction projects.
Lower School Football Coaching	3.45pm – 4.45pm	Reception and Year 1	Mr Granville will coach football to children on the astro pitch, focusing on core skills.
Lower School Football Coaching	4.45pm – 5.45pm	Years 2 and 3	Mr Granville will coach football to children on the astro pitch, focusing on core skills.
Chess Club	4.00pm – 5.00pm	Years 1 to 6	A maximum of 25 pupils taught by Mr Willmoth.
Prep.	4.00pm – 5.00pm	Years 4 to 6	

Thursdays

Activity	Times	Year Groups	Activity Description
Lower School Football Coaching	4.00pm – 5.00pm	Reception and Year 1	Mr Granville will coach football to children on the astro pitch, focusing on core skills.
Lower School Football Coaching	5.00pm – 6.00pm	Years 2 and 3	Mr Granville will coach football to children on the astro pitch, focusing on core skills.
Lower School Jewellery Making	4.00pm – 5.00pm	Reception to Year 3	Led by Mrs Tramontano. Maximum 12 places available.
Lower School Construction Club	4.00pm – 5.00pm	Reception to Year 3	Mrs Miller will take a maximum of 12 children to create and enjoy a variety of construction projects.
Lower School Cheerleading club	4.00pm – 5.00pm	Reception to Year 3	Tiger Cheer will teach children the basics of Cheerleading and choreographing.
Year 6 Speech and Drama	3.40pm – 4.40pm	Year 6 only	Mrs Coley's Speech and Drama lesson for Year 6 only. Please note Mrs Coley will correspond separately about these lessons.
Upper School Fencing Club (10 week course)	4.10pm- 5.10pm	Years 3 to 6	Acland Bryant, a Level 2 Foil Coach, will lead a fencing club to a minimum of 10 children focusing on footwork, speed and co-ordination, attacking and defending and refereeing.
Gardening Club	4.00pm – 5.00pm	Years 3 to 6	The children will do a variety of garden related projects including planting vegetables and seeds.
Prep.	4.00pm – 5.00pm	Years 4 to 6	

Fridays

Activity	Times	Year Groups	Activity Description
Friday Fun Club	4.00pm – 5.00pm	Reception to Year 3	Miss Kavanagh will lead a selection of exciting indoor and outdoor activities such as foraging, treasure hunts and art and craft projects.
Golf (10 week course)	4.15pm – 5.15pm	Years 4 to 6	Mr Sopher will drive a maximum of 8 children to Essendon Golf Club for a golf lesson. Subject to a supplementary charge of £25.00 in addition to the daily charge shown below.
Self Defence – Beginners group	4.00pm - 5.00pm	Year 1 to 6	Led by Mr Boddy.
Self Defence – Advanced Group	5.00pm – 6.00pm	Years 1 to 6	Led by Mr Boddy. Children who attend this group will attend prep. beforehand.
Netball Club	4.00pm – 5.00pm	Years 3 to 6	Miss Varney and Mrs Price will teach a number of core skills required in netball game play. Depending on numbers we may split this into 2 groups.
Prep.	4.00pm – 5.00pm	Years 4 to 6	



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After School Club Costs per Term Autumn Term 2016

Number of Days per Week	→ 5.30pm	Additional Charge → 6.00pm (From 5.30pm)	Additional Charge → 6.30pm (From 5.30pm)
1 day	£115.00	£49.00	£98.00
2 days	£230.00	£98.00	£196.00
3 days	£345.00	£147.00	£294.00
4 days	£460.00	£196.00	£392.00
5 days	£517.50* *Including 10% discount	£220.50* *Including 10% discount	£441.00* *Including 10% discount

Supplementary Charges

Horse Riding (off site activity)	£260.00 per term in addition to the daily charge shown above.
Tennis (off site activity)	£57.00 per term in addition to the daily charge shown above.
Golf (off site activity)	£25.00 per term in addition to the daily charge shown above.
Regular Care for Lower School Children between 3.30pm and 4.15pm	£48.75 per term per day (Including a free snack tea)
Regular Care for Upper School Children between 3.50pm and 4.15pm	£38.50 per term per day (Including a free snack tea)
One Off Care for Lower School Children between 3.30pm and 4.15pm	£6.00 per day (Including a free snack tea)
One Off Care for Upper School Children between 3.50pm and 4.15pm	£5.00 per day (Including a free snack tea)
Children not collected within 5 minutes of the agreed collection time at either 6.00pm or 6.30pm	£5 per five minutes per child
Changes to chosen activities made after the start of a new term	£15 per amendment/change per child