



Duncombe
School

An Independent Preparatory
School and Nursery

June 2016

**Speech and Drama- Group Tuition
September 2016 Courses for Children who will be in Years 3 - 6 from September 2016**

Dear Parents,

Mrs Susan Coley is delighted to be able to continue to offer her Speech and Drama courses to children who will be in Years 3, 4, 5 and 6 in September 2016.

The courses are designed to encourage the children to build on their self-confidence; enjoy exploring their creative skills; develop their communication skills and learn to work effectively as part of a team. This will be achieved through the use of team exercises; mime; movement; improvisation and the acting out of stories and poems. Work on vocal expression, facial expression and body language will also help the children to feel less self-conscious and inhibited when speaking and performing in front of others. All children will have the opportunity of taking part in the annual LAMDA Speech and Drama assessments in the Summer Term 2017. Speech and Drama classes will begin on **Thursday 8th September 2016**.

Classes

All classes will take place on Thursdays.

Children in Years 3 and 4 will come out of lessons; session times will be organised following consultation with all Form Teachers and subject to the timetable. They will rotate throughout each term to minimise disruption to the children's learning.

Children in Year 5 will attend Speech and Drama during their lunch break.

Children in Year 6 will attend Speech and Drama after school from 4.00 – 5.00 p.m. They are invited to have school tea from 3.40 – 4.00 p.m. before starting their session in the Music Room. Parents of Year 6 pupils should sign for and collect their children from the Music Room promptly at 5.00 p.m.


Fees

The fees for Speech and Drama will be £110.00 per pupil, per term for pupils in years 3 - 5 and £115.00 per pupil, per term for Year 6 pupils (to include supervision until 4.00 p.m. and a free tea). These will be included in the School Fee Invoice.

Places are allocated on a school-yearly basis so there is no need to re-enrol each term. One term's written notice will be required for the withdrawal of any pupil from Speech and Drama. You will be notified whether or not your child has a place before the end of this term.

The Speech and Drama courses are very popular and places are limited. **I would urge you to return the reply slip to the School Office as soon as possible.** The closing date for entry is **Thursday 30th June 2016**.

Yours sincerely


Mr Jeremy Phelan
Headmaster



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RETURN SLIP: FAO Mrs. Susan Coley via School Office

SPEECH AND DRAMA, SEPTEMBER 2016

I would like my child Year Group in September 2016:.....

To *join/rejoin Mrs. Coley's Speech and Drama classes starting in September 2016. I understand the fee (as indicated on the attached letter) will be added to my School Fee Invoice.

**please delete or circle as appropriate.*

Please give details of any past experience or any special communication issues you would like to draw to Mrs. Coley's attention.

Contact Telephone Number/s:	
Contact Email Address:	
Additional Comments:	
Parent's Signature:	Date:

